

Franconia Mennonite Conference
Conference Board Policy and Procedures Manual

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Missional Operations Grants

Policy:

Missional Operations Grants (MOG), both designated and undesignated from Ministry Resource Funds, will be approved by the Franconia Mennonite Conference (FMC) Board Executive Committee functioning as the Ministry Resource Fund Grant Committee (MRFGC) or by a committee appointed by the Board Executive committee. Funds designated for MOGs using either designated or undesignated funds and not used by the end of the fiscal year will be returned to the Ministry Resource Fund.

Procedure:

1. The Conference Board Executive Committee (CBEC) will serve as the Ministry Resource Fund Grant Committee (MRFGC) for up to one year or until a permanent committee is formed.
2. Two kinds of Missional Operations Grants are available from the **Ministry Resource Funds**.
 - a. Designated Funds – These funds are used for the following purposes
 - i. Connecting leaders and churches around the Great Commission.
 - ii. Strong investment in leadership development, especially of Gen X and Gen Y leaders.
 - iii. Advocating evangelism, reconciliation and justice.
 - iv. Multiplication of disciples, leaders, and congregations.
 - b. Undesignated Funds – these funds are used for the following purpose
 - i. Unexpected expenditures outside of the FMC budget
 - ii. Emergencies
3. The Ministry Resource Fund Grant Committee will,
 - a. Periodically review the MOG funds Purpose. – *“These grants are available to all congregations for creative partnerships and new possibilities for missional engagement both distant and nearby. These partnerships are intent on mutuality, rooted in considerations of justice, building on strengths, and calling forth new and next-generation leaders.”*
 - b. Periodically review who is qualified to apply for the funds. Currently grants are limited to churches that are members of FMC.
 - c. Develop reasonable procedures for applying for the funds.
 - d. Assure appropriate communication regarding the availability of the MOG funds and who receives these funds.
 - e. Grow the fund by encouraging FMC churches and members to consider bequests to the fund or by making direct contributions to the fund. Establish annual fund raising goals.
4. The Policy and Procedure will be subject to periodic review (annually or as needed) by the FMC board.
5. MOGs can be requested through the submission of an application to the FMC Administration Coordinator or designated staff person. Applicants are encouraged to receive the affirmation of their congregational leadership and/or LEADership Minister. The FMC Administration Coordinator or designated staff person will gather information on any previous funds granted to applicants from the Director of Finance.
6. Any grant requests and supporting materials received will be forwarded to the CBEC/Ministry Resource Fund Grant Committee two weeks prior to their regular monthly meeting for consideration at said meeting. A copy will also be sent to the CEO.

7. The CBEC/Ministry Resource Fund Committee may have questions which will be submitted to the applicant and a response from the applicant is requested prior to the next CBEC/Ministry Resource Fund Committee meeting.
8. The committee, will as a rule, not approve grants between meetings, unless the committee deems necessary.
9. To facilitate prompt processing of the grants, within one week of the committee meeting the committee will send a copy of the meeting minutes to the FMC Administration Coordinator or designated staff person and the Director of Finance. The committee meeting minutes will serve as notification to the FMC Director of Finance to issue funds to the applicant. A copy of the minutes will also be sent to the CEO.