

# Proposed Process for Recommendations

FMC Review Steering Committee

May 6, 2010

Action Steps	Date	Who's Responsible? Implementation Process
1. Meet with Staff to review report	Friday, May 7, at 9:30 AM Call special Staff Meeting	Mike and Joy meet with staff
2 .Press Release written and communication processes in place	Press release to be developed on Wednesday, May 5 and finalized on Thursday, May 6..	Steve K. to develop press release with M/J and Review Steering Committee input. Special section of website set up for communication details surrounding the release, feedback responses and updates.
3. Dissemination of Report	Friday, May 7 in the afternoon	Steve K. to send report within hours on Friday afternoon, May 7 to Pastors, delegates, CRM's Mennonite press and website.
4. Feedback on Report  Initial options include responding to special email at <a href="mailto:feedback@franconiaconference.org">feedback@franconiaconference.org</a> . Also, feedback may be given to any member of the Review Steering Committee	May 11-May 28	All Review Steering Committee members will see feedback from email. And all feedback will be processed with the Review Steering Committee.
5. Nominating Committee	Nominations for open board positions (including the Moderator, Assistance Moderator and Finance Committee Chair ) by June 30 and voted on by delegates (in special delegate session – mail vote or in-person vote to be determined?); ready to work by September 1, 2010	Nominating Committee will determine the open board positions to be presented to the Conference Board and then acted upon by delegates.
6. Additional Timetable  The Review Steering Committee will add Delegate meetings for additional conversations around the report particularly in the areas of vision, finance and proposed by-laws changes	Special meetings will be added as needed throughout the summer months.	The Review Steering Committee will be responsible for deciding necessity and frequency of additional conversations . Organization and facilitation of these meetings will also be conducted by the Review Steering Committee
7. Review and Processing of Additional or Longer Term Recommendations	By Fall Assembly in November 2010	Review Steering Committee will guide the process until reconstituted board is in place. Once new board seated, Review Steering Committee role diminishes , however, stays in place for interim year through July 2011, until all work recommended is completed as outlined in report by L. Yutzy.